



Performance and Standards Committee

Terms of Reference 2017-18

1. Membership

The following full governors are members: Richard Border, Amanda Dickson, Angela Dowley (Chair), Laura Edwards, Kat Keeping, Helen King, Sarah Nisbett, Sarah Varnom
Clerk to Committee - Gemma Peace

The following are Associate members: Vicki Stephens (Deputy Headteacher)

Associate members cannot vote.

2. Quorum

The quorum is 4.

3. Meetings

Members of the committee are entitled to seven days notice of a meeting and to receive an agenda and any papers to be considered at the meeting. A shorter timescale may be given if the committee chair decides the issue needs urgent attention.

Other members of the governing body may attend any meeting of any committee but they may not vote.

The rules for declaration of interest and withdrawal from the meeting are the same as for full governing body meetings.

4. Chairmanship

The committee will be chaired by - **Angela Dowley**

If the Chair is absent from a meeting, a governor may be elected to take the chair for the duration of that meeting.

5. Partnership with the headteacher

In carrying out its functions the committee will receive information and advice from the headteacher and other staff and will actively seek opportunities for wider consultation where appropriate.

The headteacher is entitled (but not obliged) to attend all committee meetings and has full voting rights (provided s/he is a governor).

6. Minutes

All committee meetings must be minuted. The minutes must be circulated within a week of the meeting and put on GovernorHub.

7. Terms of Reference

The Committee has delegated powers to carry out the following specific tasks:

1. To monitor, evaluate and review implementation of the curriculum policy
2. To monitor pupil achievement.
3. To monitor the School Development Plan overall
4. To consider evidence and agree judgments for school self-evaluation
5. To make and keep up to date a written policy on Sex and relationships Education
6. To review (amend) and monitor the school's SEN policy.
7. To review (amend) and monitor the governing body's other policies to ensure inclusion (in regard to gender, social disadvantage, race equality, disability discrimination, religion, sexuality, age).
8. To ensure provision of RE in line with school's basic curriculum. (Monitoring)
9. To plan and coordinate strategies by which the governing body can demonstrate its accountability and consult parents and community
10. To adopt and review home-school agreements
11. To monitor the arrangements for collective worship in **Foundation schools of religious character, VC or VA schools** (after consulting head)
12. To consider matters relating to the role of the school in the community, including public relations
13. To decide a discipline and behaviour for learning policy

14. To plan and coordinate strategies to collect and consider pupil views

15. To appoint and dismiss a clerk to each committee (not head)

In addition the Committee will:

- Consider, as appropriate, and make recommendations on other related matters not specifically delegated by the governing body.
- Contribute to Governing Body and school self review with particular reference to the school's Self Evaluation Form.
- Plan, monitor and evaluate appropriate sections of the School Development Plan/School Improvement Plan.
- Prepare for the governing body any appropriate report to parents (or others) on matters relating to the work of the Committee.

The Performance & Standards Committee will review these Terms of Reference on Wednesday 27th September 2017

The Full Governing Body agreed these terms of reference on 13th September 2017