Ducklington C of E Primary School

Welcome to Nursery

Welcome to Nursery at Ducklington C.E Primary School! We are the Cygnet class, and the nursery building is located next to the car park entrance. The **Cygnet** class teacher is **Mrs Hannah Allen** and the teaching assistants are **Mrs Maureen Rhodes**, **Mrs Anna Davies**, and **Mrs Emma Pratley**. If you have any admin queries about enrolment, booking sessions, funding or parentPay, please contact **Mrs. Pratley** on the nursery email address - Nursery@ducklington.oxon.sch.uk

Arriving and Picking Up

The main gate will open at **8:30 am**. Unfortunately, we are unable to permit parents into the building to settle their children and therefore children will need to be dropped off at the nursery building door. We want to reassure you that staff will be on hand to welcome your child and comfort them to support them with coming into the classroom. If your child is struggling to separate from you, a quick goodbye is best, and you can request a follow up phone call to reassure you. Children staying for just the **morning session** will need to be collected at **11:30am**. If you are using **30 hours funding,** and not paying for the wrap around childcare session then you will need to collect at **2.30 pm, and if you are paying for the wrap around childcare session then you will collect at 3.00pm**

The gate closes by **8:40am**. If you arrive after this time, ring the bell on the fence next to the gate and a member of staff will come to collect your child. Arriving on time is **really important** so that your child has time to settle into class.

Learning Journals

We record your child's learning using ipad software called **'Tapestry'**. The software allows us to take a photo or short video of your child during an adult focused activity, make notes and link it to the 'Development Matters' learning goals. Your child's record is printed off and kept in a folder which you are invited to look at during parent meetings. We will also share certain observations with you each week, to enable us to do this please **accept the invitation link** (being sent in the first week of term) sent to the email address provided on your application form.

Reward system

Ducklington C.E Primary School is a values-based school, where we encourage the children to 'Nurture, Bloom and Rejoice' and our core values are respect, compassion and courage. Alongside these value we use reward charts for making good choices.

Snack

All children will need to bring in a piece of fruit or vegetable, which has been prepared at home, to be eaten independently by them, for each session they are attending that day i.e. morning

and/afternoon. You **do not have to send any other snacks** in with your child. We ask that children have a **named water bottle in school** which is taken home and washed every day. Milk is available free to all children under 5 via the free school milk scheme. **You will need to apply for this,** using the flyer in your enrolment pack.

Clothes and Outdoor Clothing

Nursery children are not required to wear the school uniform, however you may do so if you prefer. Please ensure your child comes in in suitable clothing and footwear. **Please ensure all clothes and shoes are named.**

Please could you send a named change of clothing to have available in a bag on your child's peg. Accidents do happen and it is good for your child to put on clothes which they recognise when this happens.

Your children spend a lot of time outdoors and we would recommend all children have their own named pair of wellington boots. Nursery has waterproof coats and dungarees which is allocated to each child.

Outdoor learning

Nursery go over to the forest school area every Friday morning. Please ensure your child has layers of clothing and named hat and gloves in colder weather.

Our Curriculum

Copies of the class creative curriculum map can be found on the web site. If you have any questions about our curriculum, please do not hesitate to ask.

Cooking

We occasionally have cooking activities planned, please let your teacher know if your child has any specific allergies.

Lunch

If your child is staying over the lunch period (11.30am-12noon), they will need lunch. A hot school dinner is available, for a small fee on, parent pay. Alternatively, you can provide your child with a NUT FREE packed lunch.

Wrap around childcare session

If your child is using 30hour funding and you would like to collect them at 3pm rather than 2.30pm, you will need to book and pay for the wrap around childcare session on Parent pay. This will need to be done a week in advance, with Thursday midnight as the cut off.